



COLLÈGE QUEEN OF ANGELS ACADEMY

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REQUEST FOR OFFICIAL TRANSCRIPT

please print legibly

Date of Request: _____

Name of Student: _____

Year(s) in attendance at QAA: _____

Phone / email: (_____) _____ / _____

Signature: _____

Item(s) requested: MEQ-MELS transcript Grade 9 report card
 Grade 7 report card Grade 10 report card
 Grade 8 report card Grade 11 report card

Send to: _____

A transcript fee of \$10.00 applies to the first destination address, and **must accompany** the request form. There is a \$2.00 charge per additional destination requested at the same time (*use a second form, stapled to the first, etc.*). Transcripts will be mailed within 3 business days of reception of request and payment.

I am a current QAA student; no charge.

