

# Lockers



**W**ith reason, the Academy may perform searches and seizures of the student's desk, knapsack, locker and other areas on the school premises at any time. If such searches result in finding unsuitable items, disciplinary action will follow, up to and perhaps including expulsion.

## Remember

- ◆ Students may **only** use the locker and the lock which they have been assigned.
- ◆ Students are permitted free access to the locker room before first bell, during recess, at lunchtime, and after school.
- ◆ If a student must access her locker during class time, permission from her teacher is required.

**A** student must visit the Records Office if and when:

- her locker needs repairs
- she suspects that her combination is known to others

**Lost & Found** If a student finds an item that does not belong to her, she is asked to turn it over to someone in authority or to the Secretary's Office. Students may check the **Lost & Found Closet** for any items that they have misplaced.

## Each student is assigned:

- ◆ a full-sized locker
- ◆ a combination lock, for all five years at QAA
- ◆ a basket and lock in the gym locker area

Second-floor book lockers and locks are available for students in those classrooms.

## Take care of books and personal belongings

The Academy is not responsible for property lost from unlocked lockers or as a result of being left unattended in hallways, on lunch tables, etc.